

# **TOWN MANAGER REPORT**

**01/31/2022**

*Incorporated 1669  
353 Years of Progress*



**CRANBERRY CAPITAL  
OF THE WORLD**



**Town of Middleborough**  
*Massachusetts*

ROBERT G. NUNES  
Town Manager

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**Town Manager's Report**

**January 28, 2022**

**1/24/22 – 1/28/22**

**Team Meetings**

**1. Finance**

- a. FY23 Budget
- b. Local Receipts
- c. CARES/ARPA
- d. Harper's Payroll
- e. Payroll public records request
- f. IT projects
- g. McLean Hospital PILOT
- h. Assessors' update
- i. School finance update

**2. DPW**

- a. DPW Building issues
- b. COVID kits pickup
- c. ARPA/BOS mtg.
- d. 40B/40R
- e. DPW contract
- f. Highway
  - Snow storm
  - Wareham St. project
  - Complete Streets
- g. Wastewater
  - Plant issues
- h. Water
  - Mizares well
  - West Gove St. land
  - Amory/STM
  - Water lead pipe replacement project
  - PFAS
  - East Grove St.

**Zoom Meetings/Telephone Meetings with Department Heads**

**1. Clerk**

- a. FY23 Budget – Clerk & Elections
- b. Nomination papers

- c. BP High School project special election
- d. Local census
- e. Dog licensing
- f. Election legislation

**2. Library Director**

- a. Trustees
- b. Board vacancy
- c. Tech time
- d. Building maintenance update
- e. IT
- f. COVID
- g. Friends of the Library

**3. Facilities Manager**

- a. Site visit at the COA
  - Emergency procurement
  - Change order
  - Next steps

**4. DPW Director, Water Superintendent, Sewer Superintendent**

- a. Discussion with representatives of AR Builders on the proposed 40B project on West Grove Street
  - Overview of project
  - ZBA approval
  - Water line loop system
  - Easement
  - Flow analysis
  - Project timeline
  - Late summer/early fall groundbreaking

**5. Park Superintendent**

- a. Discussion with a representative of the Skate Park project group

**6. School Superintendent, School Business Manager**

- a. FY23 School Budget

**Building Committee Meeting**

None

**Town Committee Meeting**

**1. Peirce Building Reuse Committee**

- a. Mass Development update
- b. Feasibility Study
- c. Building update
- d. Survey
- e. Stakeholder engagement
- f. Destination Grant

### **Building Construction Job Meeting**

#### **1. Elevated Water Storage Tank Project**

- a. Crew redeployment
- b. Steel delivery
- c. Project schedule
- d. Interior work
- e. Project delay/storm incident
- f. Insurance claim

### **Project Review Committee Meeting**

**None**

### **Downtown Improvement Committee Meeting**

**None**

### **Town Manager's Facebook Page (1/21/22 – 1/27/22)**

- 5,560 Followers
- 28,812 Posts reached
- 9 Posts e.g. Community Events, Town Government Information

### **Cannabis Host Community Agreement (HCA) Negotiations**

**None**

### **Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations**

**None**

### **Communication with Federal, State and Local Government Agencies/Departments**

**None**

### **FY22 Strategic Plan**

1. Implementation of FY22 Strategic Plan is ongoing

### **Technical Assistance**

**None**

### **Appointments/Reappointments**

**None**

## **Contract Negotiations**

### **1. Ongoing contract negotiations with the clerical union**

**This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day-to-day management issues or attendance at community events.**